



Glenwood Country Day School

WHERE ALL CHILDREN BLOSSOM

July 27, 2020

Dear Preschool Parents,

We are continuing to prepare for our first day of school on Thursday, August 27, 2020. We are providing an updated newsletter that we put together by major topics.

- Meet Your Teacher : Wednesday, August 26, 2020 between 4:00 pm to 6:00 pm.(You can arrive at any time during these hours.)
 - A. You will sign up for an arrival time via "Sign-Up Genius." The link will be sent to your email on Tuesday, August 18th.
 - B. Once you arrive at the check-in tent, a teacher will observe the parent taking their own temperature and their child's temperature.
 - C. After the temperature is taken, you will park your car on the edge of the driveway where there are stones and then your child's teacher will walk you both to their outside tent. This event will be only outside.
 - D. At the teacher's tent, the child will make a small craft to take home. It will take about 20 minutes.
 - E. What to bring? (We will have labeled bins at the check-in tent for these items.)
 - a) 5 large boxes of tissues labeled with their names.
 - b) 6 large canisters of anti-bacterial hand wipes labeled with their names.
 - c) One blanket for their cot that must be in a large plastic bag with their name on it. - only children ages 2 and 3.
- Forms

A. **ALL** required forms must be returned **BEFORE** Monday, August 24th, 2020. These forms can be found at www.glenwoodcountrydayschool.com under the title, FORMS.

B. Forms:

- a) Emergency form
- b) Blood lead testing certificate
- c) Health inventory
- d) Current immunization record from the doctor
- e) "All About Me" form
- f) GCDS releases
- g) Medical release form, which can be found in the handbook
- h) Parent Acknowledgement Form, which can be found on the last page of the handbook

• Uniforms

A. The children wear uniforms from Flynn & O'Hara. Flynn & O'Hara was chosen for the quality of the uniforms and the various sizes that they have to offer.

B. Uniforms begin at size 2 and the tops come as small as xxxs.

C. You can purchase your uniform online at flynohara.com or at the Glen Burnie store: 410.684.2816 or 1.800.441.4122.

D. Purchase your uniforms now being that supplies may run out.

E. Our uniform policy is in the Handbook and includes:

- a) khaki pants / shorts with green GCDS logo polo for boys
- b) khaki pants / shorts / skorts or green jumper with the green GCDS polo or white GCDS blouse for girls
- c) On Friday, preschool children may wear GCDS Spirit wear, which includes green GCDS t-shirt with khakis, sweat suit, or GCDS gym shorts. The Spirit T-shirt is also to be worn on field trip days.
- d) Children must wear closed toe and heel shoes (sneakers). No sandals or flip flops!

• Masks

A. Children 3 and older are required to wear masks indoors. It should be in a plastic bag with their name on it. This will be kept in their labeled backpack.

- B. When purchasing a mask for your child, make sure it fits his or her face.
 - C. Have your child practice wearing a mask at home.
- Lunches
 - A. Lunches must be in labeled brown paper bags (NO LUNCH BOXES.)
 - B. We are a "NUT-FREE" school. No food should contain nuts due to allergies.
 - C. All items in lunches must be disposable (NO TUPPERWARE CONTAINERS.)
 - D. Pack extra snacks for your child (morning snack, lunch, afternoon snack.)
- Other items to bring on the first day of school:
 - A. Labeled backpack
 - B. Change of OLD clothes in a labeled plastic bag. This does not need to be their uniform.
 - C. Large labeled water bottle. The teacher will refill it throughout the day. We will be outside more than we will be inside.
- Hot Breakfast and Hot Lunch / Milk Program
 - A. G.C.D.S. offers an optional hot breakfast and hot lunch and/or milk program.
 - B. All programs will begin on Tuesday, September 8th.
 - C. These forms are on our website and must be returned BEFORE September 2nd.
- Back to School Night
 - A. This is held on September 2, 2020 at 6:30 p.m. under the pavilion. It will be an outdoor event only. Please Mark your calendar today!
 - B. ONLY for parents
 - C. One parent from each family is required to attend this informational meeting.
- Drop off and Pick up
 - A. Times will be pre-arranged via sign-up genius the Tuesday before the following week.
 - B. When you drop off, you must be on-time.
 - C. At pick up time, you will have a 10-minute window.
 - a) Arrival

1. The time is between 6:30 am and 9:00 am and you will sign up via "sign up genius".
2. Once you arrive, you will pull all the way up to the arrival tent.
3. A teacher will come to your car to watch the parent take their child's temperature with their own thermometer and it is recorded into our school log. As the temperature is being taken, the teacher asks the CDC (Center for Disease Control) questions about COVID-19. If the child has a temperature of 100.4 degrees or higher, the child is unable to stay at school.
4. The child is then escorted by our teachers to wash their hands.

b) Departure

1. Parent pulls their car up to the tent at their scheduled pick-up time.
2. A designated teacher will escort the child to the parent's car.

- Precautions for COVID-19: Glenwood Country Day School never closed one day during the pandemic. We were able to continue teaching our children in our community due to our strict precautions that were given to us by the CDC (Center for Disease Control.) We will continue to implement safe practices based on the current CDC guidelines. They are listed below:

A. Our Staff

1. When a teacher arrives at our school, the Director takes their temperature and asks them the CDC questions in regards to COVID-19. If the teacher has a temperature of 100.4 degrees or higher, he/she is unable to stay at school.

B. Illness due to COVID-19

1. Any teacher or child exposed to a person diagnosed with a confirmed or probable case of COVID-19:
 - a. May not work or attend school until they have completed self-quarantine following the CDC guidelines.
 - b. Persons who have recovered from COVID-19 must be cleared for release from isolation according to CDC guidelines.

2. If a class has a teacher or child that is found to have a confirmed or probable case of COVID-19 at the facility:
 - a. The class shall quarantine following the CDC guidelines.
 - b. Individuals may not work at or attend until completing self-quarantine and obtaining clearance from an individual primary-care physician.
 - c. Follow-exposure plan in the school's health program.
 - d. Communicate with the health department.
 - e. Based on consultation with the local health department, the entire facility may be closed based on the level of contact and potential exposure.
 - f. Wait 24 hours, then complete extra cleaning/disinfection of the facility, all areas not just high touch surfaces, and wait at least 5 days to bring in the next group.
3. If a staff member or a child develops symptoms of COVID-19 (fever, cough, shortness of breath) during school, safely isolate the person and place a mask or face covering in our Isolation Room. Contact the youth health supervisor and the parent/guardian immediately of any case of COVID-19 while maintaining confidentiality in accordance with the American with Disabilities Act (ADA) and arrange for safe transportation to a healthcare facility or home. Advise those who have had close contact with a person diagnosed with COVID-19 to stay home, self-monitor for symptoms, and follow CDC guidance if symptoms develop.
4. If your child becomes ill while at school, you will be notified immediately for your child's prompt dismissal. If your child is sent home with a fever of 100 degrees, diarrhea, vomiting, etc., your child may not return to school for at least 24 hours after the symptoms have stopped. We will notify you promptly in the event of an emergency. Unless otherwise instructed, your child will be transported to the nearest hospital.
5. Every child will stay with 1 very small class that has the same teacher all day. This model helps in preventing the speed of COVID-19. When our teachers rotate to different learning stations outdoors, on our 40 acres, the teachers will immediately disinfect touchable surfaces before going to the next learning station. The teacher will also model for her students the importance of washing their hands between our learning stations.

C. Further precautions to prevent COVID-19

1. Individual plastic school containers with their own supplies in it.
 2. Each child has their own Montessori washable mat that they will use to put their daily work on.
 3. Each child will have their own storage space for their computer, etc.
 4. Each child will be assigned an area in the classroom to do assigned activities.
- Outside Learning - The children will continue to learn outside just as they did during our camp season. We will have stations throughout our 40 acres for the children to learn, collaborate, create, and play. We will also keep our VIP potty's and hand-washing stations.

Sincerely,

Mrs. Poland, Head of School

Mrs. Stradling, Educational Administrator