

**GLENWOOD COUNTRY DAY SCHOOL**  
**PRIVATE TUTORING CONTRACT**

Thank you for allowing Glenwood Country Day School to provide private tutoring services for your child. We look forward to working together and helping your child reach his/her potential.

I give permission for, \_\_\_\_\_ to be tutored in (list the subjects): \_\_\_\_\_

\_\_\_\_\_

beginning \_\_\_\_\_.

The hourly rate for these services is \$70.00 an hour. Payment is made the first of each month for that month.

**Tutor Responsibilities:** The tutor prepares lessons in advance that are designed to help the student make progress. The tutor agrees to provide lessons to the student according to the tutoring schedule on the application.

**Student Responsibilities:** The student and parent agree to be on time for each lesson. If the student does not show up for the lesson, the \$70.00 an hour fee is still charged. A 24 hour in advance notice must be received in order for the lesson to be made up due to the child's illness.

Parents, please initial each line to acknowledge you have read and agree to the following statements:

\_\_\_\_\_ I agree to terminate my contract by giving the school a written letter four weeks in advance.

\_\_\_\_\_ I agree to pay for the current month on the first of each month.

\_\_\_\_\_ No refunds will be given if a session is missed. (Every effort will be made to reschedule when the tutor is given 24 hour in advance notice due to the child being ill)

\_\_\_\_\_ I understand tutoring sessions will be held on the days and times listed on the tutoring application.

\_\_\_\_\_ I agree to drop off and pick up my child on time so that other students can start and end on time as well.

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_